

**ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD**  
**MEETING**

ADRA  
4919 Jamestown Avenue  
Ste. 203  
Baton Rouge, LA 70808  
April 12, 2019  
10:00 A.M

- I. Call to Order: Roy Bass, Chairman
- II. Roll call; set quorum: Bernadine Williams, Secretary/Treasurer
- III. Public Introductions and Representation
- IV. Approval of January 18, 2019 Minutes: Bernadine Williams, Secretary/Treasurer
- V. Treasurer's Report: Bernadine Williams, Secretary/Treasurer
  - a) January 2019
  - b) February 2019
  - c) March 2019
- VI. Public Questions or Comments
- VII. New Business
  - a) Approval Of Applicants to be Credentialed
  - b) Degree Waiver- Rachel Sutherland
  - c) Degree Waiver - Faith Mire
  - d) Late Fee Waived Request –Pamela Johnson
  - e) Board Member Position
  - f) Approved Tests For CCGC
  - g) Degree Waiver Instruction Review
  - h) Felony Waiver Policy Review
  - i) Consent Agreement- Derek Spellman
- VIII. Old Business
  - a) ORM Insurance Premium – Letter Resent
- IX. Executive Director's Report

Adjourn Meeting: Next Meeting date: LASACT Conference; July 28, 2019

## Minutes

### Regular Meeting of Addictive Disorder Regulatory Authority Board

ADRA  
4919 Jamestown Ave Ste 203  
Baton Rouge, LA 70808  
April 12, 2019  
10:00 A.M

*I. Call to Order*

The April 12, 2019 regular meeting of the Addictive Disorder Regulatory Authority Board was called to order by Roy Baas, Chairman, at approximately 10:00 A.M the meeting was held pursuant to public notice, each member received notice and notice was properly posted.

*II. Roll Call (Attachment 1)*

**Members Present:**

Roy Baas, LAC, CCGC, CCS, Chairman  
Catherine Lemieux .LCSW  
Paul Schoen, LAC, CCGC, Vice-Chairman  
Deborah Thomas, PH.D, LPP  
Ken Roy, MD  
Bernadine Williams, LAC, CCS, CCGC Secretary/Treasurer

**Members Absent:**

Kerri Cunningham, LAC

**ADRA Staff Present:**

Lauren Lear, Executive Director  
Renee Franklin, Assistant Director  
Jeanne Hollingsworth, Administrative Assistant  
Celia Cangelosi, Board Attorney

*III. Public Introductions*

Marolon Mangham  
Denise Thibodeaux  
Lewis Blanche  
Racheal Sutherland  
Chris Andrews

*IV. Approval of January 18, 2019 Minutes (Attachment 2)*

A draft of the January 18, 2019 board meeting minutes was presented for approval. A motion was made to approve the minutes by Catherine Lemieux and seconded by Debra Thomas the motion was approved after a unanimous vote in the affirmative.

*V. Treasurer's Report (Attachment 3)*

The January 2019 and February 2019 and March 2019 Treasurer's Reports were presented by Lauren Lear, Executive Director. A motion was made by Paul Schoen and seconded by Debra Thomas to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

**Minutes of ADRA Board Meeting of 04/12/2019**

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VI. *Public Questions or Comments: Marolon Mangham:*

LASACT is a testing site for SMT. LASACT has applied and is now a testing site for PSI. PSI will be the new company that tests for IC&RC credentials.

VII. *New Business*

- a) A motion was made by Catherine Lemieux and seconded by Bernadine Williams to amend the agenda for reinstatement of Lucille Tisby's CAC credential. The motion was approved after a unanimous vote in the affirmative.

- b) Approval of Applicants to be Credentialed:

A motion was made by Paul Schoen and seconded by Bernadine Williams to approve the applicants to be credentialed. The motion was approved after a unanimous vote in the affirmative

- c) Degree Waiver Request: Rachel Sutherland

A motion was made by Catherine Lemieux and seconded by Paul Schoen to approve Rachel Sutherland's degree waiver request. The motion was approved after a unanimous vote in the affirmative

- d) Degree Waiver Request: Faith Mire

A motion was made by Paul Schoen and seconded by Catherine Lemieux to approve Faith Mire's degree waiver request. The motion was approved after a unanimous vote in the affirmative

- e) Late Fee Waived Request: Pamela Johnson

Ms. Johnson requested a late fee waiver from the ADRA board. Unfortunately, based on current statute, the ADRA board does not have the authority to waive any fees at this time.

- f) Board Member Position:

Lauren Smith contacted the Governor's office to inform them of Martin Thibodeaux's passing. The Governor's office will be transitioning that board position to our consumer member position effective immediately.

- g) Approved Test for CCGC:

We had an individual contact our office to see if the SAP would be a sufficient addition competency exam to meet the testing requirement for the CCGC add-on credential. The board stated that the only test approved for the CCGC is the ADC or AADC.

- h) Degree Waiver Instruction Review:

We are attempting to put together a degree waiver template to help walk our applicants through the degree waiver process. We want to ensure that the process is consistent and as seamless as possible for our applicants. We are open to suggestions and recommendations from the board.

i) Felony Waiver Policy Review:

We've incorporated the felony waiver policy in a template to bring as much clarity as possible to the applicants who are needing a felony waiver. Lately, we've had a lot of applicants confused about the process. By putting this template together as a guide along with our assistance, we're hoping this help bring a little more clarity about the information needed.

j) Consent Agreement: Derek Spellman

A motion was made by Bernadine Williams and seconded by Paul Schoen to approve Derek Spellman's Consent Agreement. The motion was approved after a unanimous vote in affirmative.

VIII. *Old Business*

ORM Insurance Premium – Letter Resent:

- a) We heard back from ORM in regards to the letter sent back in October 2018. ORM stated that they never received the letter. A copy of the letter was sent via email and we asked that it be forwarded it to the appropriate person. We're currently waiting to hear back.

IX. Executive Director's Report: Lauren Lear Executive Director: CPA Contract

- a) Lauren submitted the CPA contract last May. There were a few issues with the contract beyond ADRA's control that needed to be taken care of by our CPA, Eric Vicknair, which he was unaware of. The issue was corrected and the contract was re-sent for processing. The contract was finally approved on 4/3/2019.

X. Administrative Hearing – Ronald Davis

XI. A.) A motion was made by Bernadine Williams and seconded by Deborah Thomas to enter into executive session for the purpose of board discussion after the Administrative Hearing for Ronald Davis. The motion was approved after a unanimous vote in the affirmative

XII. b) A motion was made by Bernadine Williams and seconded by Deborah Thomas to exit from executive session. The motion was approved after a unanimous vote in the affirmative.

XIII. c) A motion was made by Catherine Lemieux and second by Deborah Thomas to accept the Finding of Fact, Conclusion of Law, and Proposed Order by the board attorney board with amended changes. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Catherine Lemieux and seconded Bernadine Williams by to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Next Meeting Date: July 28, 2019, LASACT Conference

Respectfully Submitted,

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Bernadine Williams, LAC, CCGC, CCS Secretary/Treasurer